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| **Title of Project:** |

**Date of submission:** (MM/DD/YYYY) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SECTION 1: PROJECT TEAM**

**MR Workshop Site of the Project Team Leader (PTL):**

⬜ CHUK, Rwanda RWA

⬜ Gertrude Hospital, Nairobi GER  
⬜ Kabarak University, Kenya[[1]](#footnote-1) KAB

⬜ Nairobi Hospital, Nairobi NHK

⬜ Chitwan Medical College, Nepal CMC

⬜ Mbarara University of Science and Technology, Mbarara, Uganda MUS

⬜ University of Nairobi, Nairobi, Kenya UON  
⬜ Mildmay Uganda MLD

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| **Project Team Leader (PTL)**  Surname, given names | **Email address** |
| **Highest level degrees & year obtained, University or Institute and location, field of study** | |
| **MicroResearch Certificate date & location** | |
| **Have you previously applied for a MicroResearch grant?** ⬜ **Yes** ⬜ **No**  If yes, year and title of the previous application: | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Team Members (Co-PTLs)**  Surname, given names | **Discipline**  (e.g. Nurse, MD) | **Role in Project** | **Email address** |
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| **List team members who hold a MicroResearch Certificate including date and location** |

**Accomplishments of team members:** List publications or past research accomplishments by team members on a topic related to this application (maximum of 5 in total).

### Having a local coach is not a requirement when you start and you may not have a local coach now, but if the team has identified one please tell us who it is. Each local coach must be knowledgeable in the area of research and be willing to spend time and effort to assist the team.

|  |  |
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| **Local Coach**  Surname, given names | **Email address** |
| **Highest level degrees & year obtained, University or Institute and location, field of study** | |

**SECTION 2: PROJECT OUTLINE**

You must provide a clear outline of your research plan in everyday language. You may use up to 15 lines to do this.

**SECTION 3: BUDGET**

Budget Requested  
Proposals of up to $1500 CAD[[2]](#footnote-2) (<http://coinmill.com> to calculate exchange) will be considered for support with funds from the MicroResearch partner. Check with your institution to determine the level of support available. Other partners (such as an NGO) may provide supplemental funds above the MicroResearch support limit. All proposal funds (MicroResearch and partners) must be justified in the Budget request form.

Provide justification and detail on:

(1) personnel support

(2) services

(3) reusable equipment or materials

(4) non-reusable items or other expenses.

###### Indicate if the proposal involves the expense items.

|  |  |  |
| --- | --- | --- |
|  | ***MicroResearch*** | ***Other Funders*** |
| Personnel: |  |  |
| Services: |  |  |
| Reusable items: |  |  |
| Non-reusable items: |  |  |
| Other expenses: |  |  |
| **TOTAL** |  |  |

**Give short justification for each item** (See examples in the instructions)

|  |  |
| --- | --- |
| Personnel: |  |
| Services: |  |
| Items: |  |
| Other: |  |

**Note 1:** For Reusable Equipment and material: Who else will use it? Where will it be stored?   
How will others gain access?

**Note 2:** Poster preparation, travel to a meeting, publication costs, etc. are not eligible expenses on this budget, but may be applied for when finished.

**SECTION 4: PROJECT DETAILS**

**Check detailed instructions and advice before submission:** [**www.microresearch.ca/**](http://www.microresearch.ca/)

1. Maximum 4 pages (**not** including references) for this application

**NOTE:** We encourage you to add 1 page for references and appendices of up to 4 pages (for Tables, Questionnaires etc.)

1. Use 11 pitch font or larger, with 1 inch (2.5 cm) margins

**Use the following 4-page format for the grant application:**

**Title of Project:**

**Introduction** (*Explain why project is important and needs to be done now)*

**Methods of Project (PLEASE NOTE:** You must e*xplain how (when, where etc.) you will do the project and justify your planned method in detail. This will usually require about two pages [50%] of this section of the application.)*

**Expected results and analysis** (*Explain the expected results and how you will analyse them)*

**Expected Outcome**

**Knowledge Translation and health policy development plans** (*It’s important to note, how the expected outcome will change what is done and how will you ensure the results will be acted upon.*

**SECTION 5: FIT WITH MICRORESEARCH**

We encourage projects that fulfill the mission and values of MicroResearch. See <http://www.microresearch.ca/goals-and-objectives/>

**Mission: Improving health care outcomes with innovative community based research that assures quality and integration of research into the fabric of the local health system and the community.**

**PASSION**: Deeply rooted conviction and energy for everything MicroResearch represents.

**COLLABORATION**: Working collaboratively in multidisciplinary teams of health and other professionals to deliver on our promise.

**RESPECT**: Commitment to pursue the questions that matter and are identified by the people we serve.

**INNOVATION**: Steadfast commitment to improving health in the developing world.

**COMPASSION**: Demonstrated identification with humanity through the work of MicroResearch.

**CULTURE**: Unequivocal pursuit of capacity building, human resource development and a healthy environment.

**In less than 100 words, describe how your proposal fulfills the values and mission of MicroResearch**.

**SECTION 6: FIT WITH UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS (SDGs)**

We encourage projects that fulfill the SDGs (see https://sustainabledevelopment.un.org/sdgs)

**UN Sustainable Development Goals (SDGs)**

**SDG 1 No poverty**: End poverty in all its forms everywhere

**SDG 2 Zero hunger**: End hunger, achieve food security and improved nutrition and promote sustainable agriculture

**SDG 3 Good health and wellbeing**: Ensure healthy lives and promote wellbeing for all at all ages

**SDG 4 Quality education**: Ensure healthy lives and promote wellbeing for all at all ages

**SDG 5 Gender equality**: Achieve gender equity and empower all women and girls

**Other SDG Priority**: (see https://sustainabledevelopment.un.org/sdgs)

**Check which goal(s) fit with your proposal.**

**In less than 100 words, justify your selection of SDGs that fit with your proposal.**

How will your project help meet the SDGs?

**SECTION 7: INSTITUTIONAL AGREEMENT**

MicroResearchmust ensure your proposal has the approval of your institution for all aspects of research, including ethics and use of biohazardous material. This is why we need confirmation that your institution has knowledge of and agrees to the project. When your successful MicroResearch project is approved, we will then ask you to obtain approval from your institution.

**Ethics:**

**Does your research proposal involve humans?  Yes  No**

If yes, you will need to submit for local university or hospital ethics approval AFTER you receive scientific approval from MicroResearch.

Please indicate the name and email address of the official at your institution who will be responsible to oversee the MicroResearch funds.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. KAB Family Medicine Residents should not use this form to apply for thesis grants- please use your local Kabarak forms. [↑](#footnote-ref-1)
2. Amounts may differ depending on the specific site. [↑](#footnote-ref-2)